

CATHOLIC SCHOOLS OFFICE LISMORE

SPORT RETURNS/REFUNDS

The Catholic Schools Office Lismore will refund you the amount paid by you less any costs incurred by the Catholic Schools Office Lismore, if your child is registered to attend a CSSS (CPS/CCC) event and they are unable to attend due to accident or illness. Reimbursement for uniform purchases will only be offered if uniforms are returned in NEW condition within 14 days of you notifying the Catholic Schools Office Lismore of your child's withdrawal from the event. All tags must still be affixed and the garment unwashed.

In order for this to take place, please follow the below instructions:

- Contact the Catholic Schools Office Lismore – either John Cocciola on john.cocciola@lism.catholic.edu.au 0418 643476 or lisa.regan@lism.catholic.edu.au 02 6627 6222 to notify of your child's withdrawal and discuss any refund details.
- Return goods to be refunded (if applicable) via post or delivery to:

Catholic Schools Office Lismore
PO Box 158
Presentation House, 3 Dawson Street
Lismore NSW 2480

- Please include a note with details of the exchange or refund along with child's name and school, and your name and contact number.
- The Catholic Schools Office Lismore will credit you via the method of payment used for the purchase eg credit card or debit card.
- You should expect the funds to be reimbursed to you within 3 weeks of returning the items.

SPORT EXCHANGES

If you require an exchange due to incorrect sizing, the Catholic Schools Office Lismore will make every attempt to accommodate your request. In order for a new size or item to be arranged, please follow the below instructions:

- Contact the Catholic Schools Office Lismore - either john.cocciola@clism.catholic.edu.au 0418 643476 or lisa.regan@lism.catholic.edu.au 02 6627 6222 and outline the request.
- Return goods to be refunded (if applicable) via post or delivery to:

Catholic Schools Office Lismore
PO Box 158
Presentation House, 3 Dawson Street
Lismore NSW 2480

- Please include a note with details of the exchange or refund along with child's name and your name and contact number.
- Items must be returned in NEW condition within 14 days. All tags must still be affixed and the garment unwashed.
- The Catholic Schools Office Lismore will arrange to dispatch an exchange item either via post, your school's sports coordinator or your collection of the item from the Catholic Schools Office Lismore.
- You can expect the item to be posted to you within 14 days of returning the incorrect size.